

Fallon Paiute-Shoshone Tribe

Request for Proposal

Long Range Transportation Plan (LRTP) Services



Transportation Department
February 6, 2025

Introduction

The Fallon Paiute-Shoshone Reservation and Colony currently consists of three areas in western Nevada, east of the town of Fallon in Churchill County. The Colony is a 69-acre parcel two miles northeast of Fallon; the Reservation is an 8,120-acre mix of tribal trust and allocated lands twelve miles east of Fallon. The Fallon Paiute-Shoshone Tribe also acquired roughly 10,000 acres via the National Defense Authorization Act (NDAA), which has been transferred into trust status. The Tribe has 4 commercial parcels. The 36-acre Fox Peak parcel, which holds a mini-mart/gas station and movie theatre, is located on U.S. Hwy 50 just east of Fallon. 1.18-acre and 1.11-acre parcel on Bottom Road in Churchill County and the 2.314 Nevada Pacific Parkway parcel is on U.S. Hwy 50 in Fernley in Lyon County and also holds a mini-mart/gas station.

The latest IRR inventory shows 67.1 miles of Tribally owned or BIA owned roadways located on the Fallon Paiute-Shoshone Reservation and Colony. Maintenance priorities are based on the need to provide community members safe access to and from homes and facilities. There are currently no bike paths or sidewalks for pedestrian use on the Reservation or Colony.

It is the goal of the FPST Transportation Department to identify, evaluate, and prioritize transportation concerns at community meetings. In addition, the contractor will complete full assessments of the existing conditions of roadways, bridges, irrigation crossings, signage, and will assist in updating to the Tribe's official inventory to add new facilities.

The Fallon Paiute-Shoshone Tribe's Long-Range Transportation Planning Project will create this new plan, and the main deliverable will be a brand new Long-Range Transportation Plan – which will include a priority list of transportation projects.

This plan, its development, completion, and adoption by the BIA is the responsibility of the consultant who is contracted for this work.

The FPST Long Range Transportation Plan will include:

- Prioritized list of transportation improvements
- Socioeconomic evaluation
- Growth and development
- Land use
- Multimodal evaluation
- Pedestrian routes
- Full integration with all existing FPST transportation efforts and plans
- Development of traffic evaluations
- Community surveys

Project Tasks

Task 1: Existing Conditions

The consultant will gather and synchronize current related planning efforts and develop an Existing Conditions document which will provide a statement on existing conditions of transportation facilities. Additionally, the consultant will produce the below listed Sections of the LRTP and ancillary documents. (Documents underlined).

Tribal Transportation History

- Determine existing state of transportation modes
- Gather Tribal Transportation history; Past Tribal Transportation Plans; Safety Plans, other Land Use Plans.
- Begin collecting data and research on components of LRTP:
- Introduction and Background
- Socioeconomic and Land Use Evaluation
- Growth and Development – economic development and land use evaluation to assess economic development sites and opportunities.

Responsible Party: Transportation Consultant

Task Deliverables
Summary of <u>Existing Conditions</u> , <u>Introduction and Background</u> , <u>Socioeconomic and Land Use Evaluation</u> , <u>Growth and Development</u>

Task 2: Analysis – LRTP

The consultant will perform all analysis including all transportation related issues and spatial analysis. Consultant will use these results to produce prioritized transportation improvement projects.

- Road System Evaluation – Evaluate roadway network for functional operations, maintenance and optimal surface type based on use. Evaluate potential options for surface and maintenance activities. Develop a maintenance schedule and associated budgetary costs for maintaining the roadway network.
- Multimodal Evaluation – Evaluate the potential for pedestrian and bicycle accommodation.

- Integrate Safety Plan – Evaluate current roadway safety conditions and identify potential safety enhancements for motorist, bicycle and pedestrian accommodation.
- Development Traffic Evaluations – Conduct a traffic study to assess needs.
- Develop prioritized transportation improvement project list.

Responsible Party: Transportation Consultant

Task Deliverables
Summary of Analysis, Road system maintenance estimates, Prioritized list of transportation improvements with weighting.

Task 3: Public Outreach

At this stage of the process, the consultant will work together with FPST Transportation staff to organize outreach to the public in order to receive feedback and input from those that will use these transportation systems. The consultant will follow best practices in constructing and implementing these workshops and meetings.

Responsible Party: Transportation Consultant

Community Public Meetings

- Conduct two public meetings (one at project onset; one before completion of Plan (draft of plan completed) to gather information and have active community participation in the process.

Responsible Party: Transportation Consultant; FPST Transportation Department

Fallon Business Council Updates

- Update the Fallon Business Council throughout the project and incorporate their comments and direction with public comments.

Responsible Party: Transportation Consultant; FPST Transportation Department

Task Deliverables
Community Survey; Survey Data
Power Point Presentations; Meeting summary; photos; invitations
Power Point Presentations; workshop summary; photos
Memos to Executive Committee; meeting notes

Task 4: Draft and Final Plan

This is the final piece to this project. Consultants will produce the penultimate draft for FBC and Transportation Department approval and edits – consultants will then produce the final draft for FBC adoption.

Draft Long-Range Transportation Plan

- Draft Long-Range Transportation Plan based on research; community meetings; community workshops; stakeholder meetings.
- Submit entire LRTP to Transportation Department for approval.
- Revise drafts with direction from FBC and Transportation Department.
- Complete LRTP

Responsible Party: Transportation Consultant; FPST Transportation Department

Task Deliverables
List of comments, Final Plan that includes a summary of next steps towards implementation, credits FHWA, FTA, and/or BIA.
Documentation of Transportation History; notes
Research documents for LRTP components
Draft of Final Long-Range Transportation Plan; meeting notes, Roads Inventory Update, Examples: Board Agenda, presentation materials, meeting minutes with board acceptance/approval.

Proposal Requirements

Proposals submitted in response to this RFP must include the following components:

1. **METHODOLOGY:** A clear description of methodology used by the Contractor to complete the Scope of Work and objects describe in this RFP. This must include a breakdown of project tasks with a timeline and budget, both written and within a simple budget table.
2. **BUDGET:** A detailed budget for the length of the project.
3. **QUALIFICATIONS:** A description of the Contractor’s qualifications, which can include a sample of previously completed transportation plans (or similar documents) or a list, with very brief descriptions, of the Contractor’s previously completed comparable documents. The qualifications should also include personnel to be assigned to this project, current partnerships, or other relevant info and resources for transportation assessment and the creation of an associated transportation plan.

4. REFERENCES: Appropriate references in the Tribal, public, or private sector who have had similar work completed by the Contractor and might provide input on quality of work, timeliness, etc.

Proposal submissions that do not include all required components will not be evaluated. All costs for the preparation of the proposal shall be borne by the proposing Contractor.

Submission Requirements

Proposals must be received by **4pm on March 13, 2025**. Emailed or electronic proposals **WILL BE** accepted. Mailed or hand delivered proposals is preferred and should be sealed and addressed to:

<i>Mailing & Delivering:</i>	<i>565 Rio Vista Drive Fallon, NV 89406</i>
<i>Attention:</i>	<i>Fallon Paiute-Shoshone Transportation Department: Andy Hicks</i>
<i>Phone Number:</i>	<i>(775) 423 3725 x23 (775) 427 9967 (Cell)</i>
<i>Fax Number:</i>	<i>(775) 423 3978</i>

Additional information and/or questions can be directed to the following:

*Andy Hicks
Transportation Project Coordinator
Fallon Paiute-Shoshone Tribe
8820 Mission Road Fallon, NV 89406
(775) 423 3725 x23
(775) 427 9967 (Call/text)
tpcoordinator@fpst.org*

Ownership of Project Deliverables

All project work products and deliverables will be owned by the Fallon Paiute-Shoshone Tribe. The Contractor will include FPST's name and/or logo on work products and deliverables upon request. The Contractor will make all reasonable efforts to communicate to partners, that all of the Contractor's work under this project is being performed on behalf of the Fallon Paiute-Shoshone Tribe. Language to this effect will be included in the contract between the Fallon Paiute-Shoshone Tribe and Contractor.

Project Timeline

The project must commence no later than **April 1, 2025**. An earlier start date is preferred.

The project should be completed within 6 months of start date, but would prefer all deliverables received sooner. Deliverable dates are negotiable and not hard dates.

Evaluation Criteria

The FPST will consider the following criteria in evaluating the proposals received in response to this RFP. The maximum point value that a proposal can obtain for each criterion is provided in parentheses.

- Quality and clarity of the proposed approach including the likelihood of completing the Scope of Work and project objectives in a timely and cost-effective manner **(40 points)**
- Cost and value of the proposed services and work products **(20 points)**
- Qualifications and experience of the Contractor (including the personnel and partners to perform the work) **(20 points)**
- Experience and success (past performance) working on similar projects and with tribal communities, including the Pala Band of Mission Indians **(10 points)**
- Quality of the proposal and proposal communications (e.g. interview) in terms of clarity, organization, conciseness, grammar, spelling, structure, and addressing all the items listed in the RFP **(10 points)**

Indian Preference

Indian Preference applies to the award of this contract in accordance with applicable regulations and policies.

Review and Selection Process

All submitted proposals will be reviewed and evaluated by FPST staff. If additional information or interviews are needed with any proposers during this period, the proposer(s) will be notified in advance.

The FPST reserves the right to request additional information and/or negotiate any aspect of any submitted proposal during and after the proposal review and selection process.

The FPST reserves the right to reject any and all submissions on any basis and without disclosure of reason. The failure to make such a disclosure shall not result in accrual of any right, claim, or cause for action by any unsuccessful proposer against the FPST.